
PLANNING AFRICA - 2024

Final Paper Template & Guidelines

Contents:

Final Paper Guidelines
Final Paper Template

September 2023

Scientific & Programme Committee
Planning Africa 2024

General Guidelines for Authors:

1. There are two type of papers that would be accepted for Planning Africa 2024: Peer-Reviewed and Non-Peer Reviewed.
 - a. Papers submitted under peer reviewed track would follow a double-blind peer review process for full papers by scientific review committee drawn from national and international domain experts, academicians, researchers and industry practitioners.
 - b. The papers submitted under non-peer reviewed track would follow general screening process by programme committee for alignment to the conference themes and programme.
2. Full papers would be published in the conference proceeding. The conference proceeding of full papers will be in electronic format and made available post conference to delegates.
3. The abstracts of peer reviewed and non-peer reviewed accepted papers would be published in an abstract booklet.
4. The authors must use Times New Roman font style with specific font size as recommended under various sections. Kindly refer to Planning Africa-2024 Full Paper Template for formatting and styling.
5. The final paper to be submitted by authors (after abstract review outcome process) must include author(s), affiliation(s), and contact details of the corresponding author(s). The final paper should look similar to the Planning Africa 2024 – Final Paper Template.
6. For first submission follow the template without any author names and affiliations.
7. The academic/research (peer reviewed papers) should not exceed 6000 words (including references). The scientific committee’s decision would be deemed final to accept / reject any paper in case of any deviations from the paper guidelines.
8. The non-peer reviewed papers should not be less than 3000 words (including references).
9. The papers should use A-4 size, margin 25 mm on all sides, and English should be the language.
10. Page number should not be provided in the final papers, however for first submission the authors may provide the page number in order to allow the reviewer to highlight any comments with reference to the page number/ sections. The authors should not provide any name or affiliation during their first submission of full paper/s for review process.
11. Use the Harvard referencing system for in-text and end-referencing system. The references at the end should be alphabetically arranged.
12. The following examples illustrate in-text Harvard referencing style:
(Neuman, 2015)
(Neuman, 2014:45)
(Neuman et al 2013)
Neuman (2012) argues that
13. The following examples illustrate end-referencing style:

Journals

Duan, J. 2003. Strengthening the Scientificity of Urban Planning: Regression of Noumenon, *City Planning Review*, 27(2), 83.

Chen, J. and Wang, G. 2006. The HE Policy Approach to Coordinated Regional Development, *City Planning Review*, 30(12), 15-19.

Book

Cooke, P. 1983. *Theories of Planning and Spatial Development*, London, Melbourne, Sydney and Auckland: Hutchinson & Co. Ltd.

Book chapter / chapter in an edited book

Fu, Z. 2002. The State, Capital, and Urban Restructuring in Post-reform Shanghai, in *The New Chinese City: Globalisation and Market Reform*, edited by J. Logan. Oxford and Malden: Blackwell Publishers Ltd, 106-20.

Website

OECD. 2005. *Policy Brief: Economic Survey of China, 2005*, Paris: OECD, available at: www.oecd.org/dataoecd/10/25/35294862.pdf [accessed: 29 March 2008].

Paper Guideline for First Submission

Paper Title

[**Bold, Times New Roman, Size 14, Title Case, Centre Aligned**]

Abstract [Bold, Uppercase, Size 11, Left Aligned]

Abstract Text [Sentence Case, Size 11, Justified, Single Spacing]

The abstract provided should not be more than 500 words giving a brief summary of background and key findings as described in the paper.

Keywords [Bold, Uppercase, Size 11, Justified]:

Maximum of six appropriate keywords should be provided [Title Case, Size 11, Justified, Single Spacing].

1. Introduction [Heading 1, Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

1.1 Sub-Heading 1

1.1.1 Use maximum of three levels of headings

1.1.2 Use maximum of three levels of headings

1.1.3 Use maximum of three levels of headings

1.2 Sub-Heading 2

1.2.1 Use maximum of three levels of headings

1.2.2 Use maximum of three levels of headings

1.2.3 Use maximum of three levels of headings

2. Literature Review [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

3. Objectives /Research Questions [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

4. Approach & Methodology [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

5. Research Analysis & Findings / Results [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

6. Research Contribution [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

7. Research Limitations [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

8. Discussion & Concluding Remarks [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

9. References [Bold, Uppercase, Size 11]

The references should follow an alphabetical order, standard Harvard referencing system to be followed [Sentence Case, Size 11, Justified, Single Spacing]

Final Paper Template (Planning Africa 2024)

Paper Title

[**Bold, Times New Roman, Size 14, Title Case, Centre Aligned**]

Author(s):

Author 1 [Name, Surname, Size 11, Title Case, Centre Aligned] *

Author 2 [Name, Surname, Size 11, Title Case, Centre Aligned]

* Corresponding Author(s) Email Id(s) [author@uj.ac.za, Size 11, Centre Aligned, Single Spacing]

Designation & Affiliation(s):

Position

Department /Organization/ Institution

Address, City, Post Code, Country

Tel: +County Code- Local Code- Number / Fax: +County Code- Local Code-Number

[Title Case, Size 11, Single Spacing, Centre Aligned]

Note: The authors are required to follow this template for submission of full papers and must pay full attention to the guidelines and formatting style prescribed in this template to expedite the review outcome. The author and affiliation details should not be included in the initial /first submission. The author and affiliation details are to be included only after the peer review process is complete and upon the acceptance of paper by the programme evaluation committee. The authors must use Times New Roman font style with specific font size as recommended in various sections.

Abstract [Bold, Uppercase, Size 11, Left Aligned]

Abstract Text [Sentence Case, Size 11, Justified, Single Spacing]

The abstract provided should not be more than 500 words giving a brief summary of background and key findings as described in the paper.

Keywords [Bold, Uppercase, Size 11, Justified]:

Maximum of six appropriate keywords should be provided [Title Case, Size 11, Justified, Single Spacing].

This is generally useful for identifying the sub-category of the conference theme and for enhancing online search abilities for various search engines, referencing documentations, etc.

Paper Title
[Bold, Times New Roman, Size 14, Title Case, Centre Aligned]

1. Introduction [Heading 1, Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

1.1 Sub-Heading 1

1.1.1 Use maximum of three levels of headings

1.1.2 Use maximum of three levels of headings

1.1.3 Use maximum of three levels of headings

1.2 Sub-Heading 2

1.2.1 Use maximum of three levels of headings

1.2.2 Use maximum of three levels of headings

1.2.3 Use maximum of three levels of headings

2. Literature Review [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

3. Objectives /Research Questions [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

4. Approach & Methodology [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

5. Research Analysis & Findings / Results [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

6. Research Contribution [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

7. Research Limitations [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

8. Further Research [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

9. Discussion & Concluding Remarks [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

10. Acknowledgements [Bold, Uppercase, Size 11]

The text should start here [Sentence Case, Size 11, Justified, Single Spacing]

11. References [Bold, Uppercase, Size 11]

The references should follow an alphabetical order, standard Harvard referencing system to be followed [Sentence Case, Size 11, Justified, Single Spacing]

Authors Profile/ Short Biography

The text should start here and not to exceed 500 words [Sentence Case, Size 11, Justified, Single Spacing]